



ABN: 77249958346

Zak's On Wheels works with you to ensure that your function to be a success.

We know the best way to achieve success is to have a strong, honest and open relationship with you, the event organiser. A relationship where communication is clear and expectations from both sides are understood from the beginning.

Zak's On Wheels provide their services under the terms and conditions set out below:

Terms and Conditions

- **Quotation**

Once you have discussed your brief, Zak's On Wheels team will provide a written quotation based on your individual requirements, this will remain valid for 14 days from date of issue. In the instance that the event brief alters (by you), we will review and reissue the quotation where prices change.

- **Prices**

While all attempts are made to maintain published prices, they may be subject to change, where such changes are out of our control. Where such changes are necessary, the client will be informed before the event date.

- Prices quoted include GST unless otherwise specified.
 - Children 12 years and under will receive a 25% discount off the adult rate.
 - Children 5 years and under there will be no charge.

- **Confirmation of Booking**

Zak's On Wheels considers confirmation of the event booking upon receipt of these terms and conditions signed and receipt of the payment of the requested deposit by the due date specified on your invoice. Failure to adhere to this shall result in Zak's On Wheels being forced to cancel the event.

- **A non-refundable 30% deposit is required to secure a booking.**

- Upon receipt of the deposit the customer will have been deemed to have accepted the Terms & Conditions as set out.

- **Payment Terms**

As many costs are incurred prior to the event date, Zak's On Wheels has the following payment terms:

- A deposit, based on a minimum of 30% of total quotation costs, is required to confirm your event and secure the date booked.

- Full payment of remaining costs is payable 10 full working days prior to the event date.
- Payment can be made by direct credit (EFT), bank transfer or cash. All credit card transactions will incur a 2.25% surcharge.
- Outstanding accounts shall incur a charge of an additional 10% of the total invoice.

- **Cancellation**

In the instance that you need to cancel your event, the following conditions will apply:

- All cancellations must be made in writing.
- Over 3 months prior notice, your deposit will not be refunded but can be transferred to another date (availability dependant).
- Under 3 months notice, no deposit will be refunded.
- Under 1 month notice, no deposit will be refunded.

- **Confirmation of Guest Numbers**

- To ensure maximum value and efficiency for you, Zak's On Wheels requires confirmation of final numbers attending your event at least 10 (ten) working days prior to the event date.
- If the confirmed number of guests increases, Zak's On Wheels reserves the right to requote on your revised numbers.

- **Travel**

- If function location is outside the Adelaide Metropolitan Area a minimum charge of \$100 travel cost shall apply.
- Such cost shall be confirmed within written quotation.

- **Other food items**

Zak's On Wheels is responsible for food as outlined on agreed menu and shall not prepare or cook any other additional food that may be onsite

- **Equipment**

Zak's On Wheels can arrange any extra equipment you require for your event.

- Hire of extra equipment shall be itemised in the quote and includes a delivery and pick up charge.
- Grazing Table events shall only require additional equipment charges for the supply and removal of the actual table(s). Such charges shall be confirmed upon confirmation of booking.
- Any damage to or loss of hire equipment caused by the client, client's guests, venues or venues employees will be charged to the client and invoiced after the event.

Payment of any fees and charges for Zak's On Wheels services shall be deemed to be an acknowledgment and acceptance of the terms and conditions set-out within. By signing this form, you acknowledge and accept the terms & conditions as set out within.